

The **Parks and Recreation Board** met Monday, July 16, 2012, 4:30 pm, in the Council Chambers. Present at said meeting were Richard Shockley, Karen Springer, John MacDonald and Patrick Flannelly. Joe Payne, Pennie Ainsworth, Chris Foley, Dan Dunten, Brenda Lorenz and Cheryl Kolb represented the department. Present from the City was Council President Ann Hunt. Absent from the meeting were Park Board members Aimee Jacobsen, Attorney Andy Gutwein, Council members Gerald Thomas, Gerry Keen and department staff member, Lee Booth.

Richard convened the Board at 4:30pm.

The first item of the agenda was the approval of the minutes from the June 18, 2012 meeting. Karen motioned to approve the minutes. John seconded the motion and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing
- On behalf of everyone there today at 11:00am, Joe felt he could say the Paula R. Woods Park dedication was very much appreciated, thanks to the staff for their work. There were many of Paula's old friends that came and spent time visiting with one another. It was a very nice event. There is also a new concrete slab, which is the base for a new memorial bench in memory of Ron Woods, Paula's husband. A new fountain that meets ADA requirements will be added at the same time in the park. We received a donation from Paula's sister, Jean Chew, who was there today, for the memorial bench. She would also like to provide three new forsythia, which will be planted around the park sign.
- Joe passed around a thank you card received from the YWCA for their granted use of Lilly Nature Center, which hosted their Women of Reflections gathering, all of which was discussed at last month's meeting.
- We have all been spending time working on budgets. In that process, we received an additional appropriation from the Redevelopment Commission, from the Levee Village TIF Fund. The appropriation was essentially for Engineering and for Parks. For our part, we will be having some surveying and design work done on the ravine footpath off the junction of Grant and Salisbury Streets that goes into Happy Hollow Park and eventually connects to the paved Trolley Line Trail segment of the Wabash Heritage Trail. We also have some funds (once the Neighborhood Association likes a plan) for the potential development of a park on the Garden Street right-of-way off Summit Drive in Northwestern Heights and for a spur on the Wabash Heritage Trail to the southeast corner of the State Street and Tapawingo Drive intersection. The total for Parks Improvements was \$190,000.00 and the consulting amount was for \$250,000.00. The vast majority is for Engineering, but we do have some for our surveying and design work.

Assistant Superintendent – Pennie reported on the following:

- The Men's Tournament starts tonight and the Coed Tournament starts next week. Alcoa was the winner of the Men's League.
- The two ADA lifts were installed at the pool the end of June and have been used. One of our employees took his mother, who has had a stroke, and she was very excited to be able to get into the water.

- The state has changed the rules concerning stages; if the stage is under 1000 square feet and 4 feet or lower, it does not have to meet the new safety guidelines with set-backs. We still are responsible for paying \$242.00 for the Amusements & Entertainment Permit for Global Fest.
- Our department tied with the Street Department with the highest number of participants in the City's walking program. Because of the highest number of participants, we won a Subway party for the department.
- Pictures of today's Paula R. Woods Park dedication were passed around.

Parks – Dan reported in Lee's absence on the following:

- Trail and Playground Inspections presented.

Recreation Report – Chris reported on the following:

- The last summer camp began today. Thirty-four boys registered for Coach Marshall Overley's weeklong football camp. The camp focuses on the fundamentals of the game.
- We have had 383 participants registered for the summer Tennis program. Tennis lessons are offered at Happy Hollow School and the Varsity Tennis courts at Cumberland School. Tim Wright, West Lafayette's Varsity Tennis Coach, coordinates the tennis program.
- The final session of swim lessons began today. The Swim lesson season started with cool weather, but the heat has arrived. As of today, we have had 1,484 registrations for summer swim lessons. The last day for the pool will be Sunday, August 12.
- This is the final week for the Playground programs. The school maintenance staff has once again been very helpful. The Burtfield site was a great place to be thanks to the air conditioning added last summer, which has made such a big difference.

Morton Center – Brenda reported on the following:

- On August 11, Mosey Down Main Street will be held, and they will be emphasizing the arts. I believe the name of the event will be tweaked to Mosey for the Arts. We have a number of dance instructors that will be going to promote their dance classes. From Morton, there will be line dancers, hula and Tahitian dancers, cloggers, and our children's/young adult group, as well as the belly dancers that attend each Mosey. I will be there as well to pass out information to those people watching the dance demonstrations.
- Brenda noted she would attend Purdue's Graduate Student Fair on August 17. It is a great fair to attend because of the tremendous amount of students that come through in a short amount of time.
- On September 5, I will be attending the Farmers Market promoting Morton's fall class lineup.

Stewardship Manager – Dan reported on the following:

- Every Monday, Wednesday and Friday have been designated as water days for keeping shrubs and trees alive in this weather. The Tree Fund Committee, Lynn, John and many others, have been involved with watering trees and other things along the streets. We appreciate everyone's contribution.
- Today, we were approved to receive a defibrillator at the Lilly Nature Center. We have some at other facilities throughout the park system and felt that it was important to have

one at that location. We will have five individuals that will go through the training. We hope to bring in the volunteers that sit at the front desk and train them.

Old Business

Lights at Cumberland Park

Joe provided an update that we have not heard anything regarding leaving the lights on, so it is considered a non-issue.

Maintenance Staff

Joe informed the board that we finally have a full maintenance staff, reporting that we have hired Caleb Pavey as a Maintenance Technician II, at the bi-weekly rate of \$1,273.88. The revised employee chart references the new-hires, Nick Rawles and Caleb Pavey.

Joe also pointed out the Park Director's absence from the past couple of meetings, including this one, noting he has been dealing with a foot problem and an infection. We are hopeful to have him back to normal soon.

New Business

Code Enforcement Neighborhood Resource Team

Joe reported we have received a request, which Brenda and Joe have essentially said "ok" to, from Rick Walker, who is a part of the Code Enforcement Neighborhood Resource Team. They have been working with Goodwill Industries in an effort to collect reusable household items that would otherwise end up being dumped in alleys and curbside during move-out and move-in times. They are planning to have two-manned collection trailers in the city on the weekend of July 28-29, one at Burtsfield, and one at Morton Community Center in the north end of the parking lot. We do not think on those days that it will cause any trouble. Hopefully it will help to minimize some of the random dumping that goes on as moving begins to occur.

West Lafayette School Board – Karen reported the following:

- The 2011-12 ISTEP results were released last week and West Lafayette was number one in the state for corporation Language Arts, Math and combined Language Arts and Math passing percentages.
- At our organizational meeting last Wednesday, we voted to keep the current slate of officers through the end of the year: President – Alan Karpick, Vice-President – me, Secretary – Brad Marley. Karen noted she would continue serving on the Park Board.
- School will begin before the next West Lafayette Park Board meeting in August. Teachers come back on Tuesday, August 14, and students begin with a full day on Wednesday, August 15.

Wabash River

Joe reported the Wabash River Heritage Trail Phase II Project has substantially completed, noting there was a piece in the newspaper showing that people have been using it, heavily. The Mayor was out there this weekend and gave a first-hand report on

some of the interesting fun that youngsters are having on that trail piece. The punch list items, of things that need completed by contractor, becomes effective tomorrow; they have five business days to complete the list. We are doing many associated projects; additional signings and work with crossings. We will be doing railing work and concrete repair work near the restroom. We are looking at close to two and three weeks before some of it is started. Shelter installation of the new shelter, near the new parking lot, began today. We're receiving signs this afternoon that we will be posting about "For Your Safety, Please Stay Off of The Walls", "Enter Only" and "Exit Only" at the parking lot to help control how people come and go off of Happy Hollow Road, and "Yield to Pedestrians" at the two major crossings in Happy Hollow Park. Discussion regarding the tree that recently came down in Happy Hollow Park followed.

Other

Chris reported they talked to Jon Munn regarding Riverfest this past weekend and he said there were record numbers of people that attended this year and everyone had a good time. Discussion followed.

Richard questioned what shade opportunities we have for people watching their children during swim lessons. Discussion followed.

Request Petty Cash & Cash Change Fund for Global Fest

Chris presented the request for approval to establish a Cash Change Fund of \$500.00 and a Petty Cash Fund of \$200.00 for Global Fest 2012. Both funds will be established from the Nonreverting Operating Fund and will revert back no later than November 30, 2012. Pat motioned to approve the request as presented. Karen seconded the motion, and the motion carried.

Pay Claims

Pat motioned for claims to be paid. John seconded the motion, and the motion carried.

Adjourn

Karen motioned to adjourn the meeting. Pat seconded the motion, and the meeting adjourned at 4:55pm.

Presiding Officer

Secretary